

Clark County Regional Support Network Policy Statement

Policy No.: CM23
Policy Title: Adult Congregate Care Screening and Wait List
Effective Date: September 1, 2001

Policy: The CCRSN shall establish a screening and Wait List procedure for placement in PIHP contracted beds in area Congregate Care Facilities (CCF) for those adult PHP consumers in need of CCF element of care.

Reference: WAC 388-865, Clark County Provider Contract Agreement, CCRSN Policy and Procedure CM22, Adult Congregate Care Placement, CCRSN Policy and Procedure QM05 Elements of Care Clinical Guidelines

Procedure:

1. The CCRSN requires pre-screening of consumers requesting placement in CCRSN contracted CCF beds by a Mental Health Professional. Reimbursement for placements into PIHP-contracted CCF beds shall require pre-authorization by a CCRSN Care Manager.
2. The referring clinician will interview the consumer in a timely fashion to assess appropriateness for CCF element of care. Appropriateness for CCF level of care shall include, but not be limited to, the following admission criteria:
 - a) Consumer requires assistance to administer medication.
 - b) Consumer may have some medical problems that need daily monitoring by staff.
 - c) Consumer is able to maneuver independently in the physical environment.
 - d) Consumer needs reminders, support, and/or assistance to perform ADLs.
 - e) Consumer's psychiatric symptoms interfere with daily functioning such that regular staff contact, training, and/or supervision is needed to maintain stability.
 - f) Consumer is in need of 24 hour staffing in order to maintain health and safety needs.
 - g) Consumer is at minimal risk for dangerous behavior in the community and is able to manage independently for brief time periods in the community without staff supervision during the day.
3. Determination that a consumer is appropriate for CCF element of care shall be based on a consultation with the assigned CCRSN Care Manager. Telephonic case review can be conducted as necessary, particularly in terms of Clark County consumers who are in residence at Western State Hospital (WSH) and ready for discharge and in need of CCF level of care. The case review process shall therefore require consultation between a CCRSN Care Manager and the CCRSN Hospital Liaison before CCF placements from the community are made. Clark County residents hospitalized at WSH and ready for discharge shall have priority status for available CCF beds.

4. The CCRSN Hospital Liaison shall have responsibility for screening and facilitating CCF placements of Clark County consumers in residence at WSH. CCF placement may only proceed when a CCRSN Care Manager has authorized CCF element of care for a consumer.
5. If no contracted CCF bed is available and through the case review process the consumer has been determined appropriate for CCF placement, the consumer shall be placed on a wait list maintained by the CCRSN. The wait list shall reflect the date of service referral as well as the date of the consumer's screening and date of placement. The wait list shall also indicate the consumer's priority for placement as defined by this policy and procedure.
6. When a contracted CCF bed becomes available, the CCRSN policy and procedure for CCF placement will take effect. If there is question as to appropriateness of a PIHP consumer for CCF element of care, a functional assessment shall be obtained through a provider designated by the CCRSN.

Approved By:  Date: 
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